

# Saurashtra University

**Rajkot, Gujarat**



ADMISSION FORM AND RULES & REGULATIONS FOR ADMISSION  
TOM.P.T. DEGREE COURSE (2024-25) AT THE PHYSIOTHERAPY  
COLLEGES AFFILIATED TO THE SAURASHTRA UNIVERSITY,  
RAJKOT

**SAURASHTRA UNIVERSITY - RAJKOT**

## CHECK LIST

Candidates are requested to check the List of Certificates / Documents to be furnished along with the filled in application form. Candidate should upload copy of the required documents and attach the self-attested copy of the documents with the hard copy of application.

A	Evidence for Date of Birth ( <b>School Leaving Certificate</b> )	
B	<b>Caste Certificate</b> issued by the competent authority with Office Seal./ Recent <b>Non creamy layer Certificate</b> in case of SEBC Candidate.	
C	For <b>PH</b> quota Certificate from competent authority.	
D	First to Final year / Semester B.P.T. <b>Mark sheets.</b> (including all attempts)	
E	<b>Eligibility Certificate</b> issued by the Saurashtra University for Candidates who have obtained degree from Universities other than Saurashtra University. (At the time of Admission)	
F	Compulsory <b>Internship Completion Certificate</b> from College or University / If the student has not completed compulsory rotatory internship, at the time of submission of this form such students will be required to produce compulsory rotatory internship completion certificate at the time of First Counselling.	
G	The B.P.T. <b>Course completion certificate</b> from the Head of the Parent Department / If the student has not completed compulsory rotatory internship, at the time of submission of this form such students will be required to produce course completion certificate at the time of First Counselling.	
H	The B.P.T. <b>Degree Certificate or Provisional Degree Certificate</b> from the Concerned University / If the student has not completed compulsory rotatory internship, at the time of submission of this form such students will be required to produce Degree Certificate or Provisional Degree Certificate at the time of First Counselling.	
I	<b>N.O.C./</b> Deputation from competent authority of place where Candidate is working.	
J	<b>Attempt Certificate</b> in F.Y.B.P.T. to Final B.P.T. Degree and 12th Std.	
K	12th Std. / <b>H. S.C.</b> or equivalent Mark sheets.	
L	The duly filled application form along with the all applicable enclosures, shall be submitted online along with online payment of <b>Rs.5,000/- (Five Thousand only)</b> towards Processing Fee.	

**Saurashtra University**  
**Rajkot – 360005**

**RULES AND REGULATIONS FOR ADMISSION IN**  
**POST GRADUATE DEGREE OF PHYSIOTHERAPY COURSE (2024-25)**

Rules governing the admission to Post-graduate of Physiotherapy at affiliated  
Physiotherapy College / Institutions.

**1. ELIGIBILITY CRITERIA FOR ADMISSION**

1.1. He/She must be an Indian.

1.2. The candidate must have completed the recognized B. Physiotherapy or equivalent course and compulsory rotating internship before the date of counselling. All candidates shall have to submit the documentary proof from the Principal / Dean of the college regarding the date of completion of internship along with the application, failing which their application shall be summarily rejected. However candidate should have to produce full internship completion certificate at the time of counselling, failing which the candidate will not be eligible for admission

1.3. A candidate who is currently engaged in P.G physiotherapy studies in any university or this equivalent body is not eligible.

1.4. A candidate, who in the past selected and admitted to any P.G physiotherapy course of this or any other university or equivalent body and did not complete that course, is not eligible.

1.5. A candidate, who is graduate of a university other than Saurashtra university should have to submit provisional eligibility certificate (PEC) from the Saurashtra University within two week from the date his/her admission, failing which the admission of candidate shall be cancelled and will not be eligible to apply in future.

1.6. The admission committee shall be appointed as per the post graduate admission guidelines provided by Saurashtra University.

**2. Selection will be done once in each academic year.**

2.1. An academic year will be from 1st May.

2.1.1. First academic term for each year: May to October.

2.1.2. Second academic term for each year: November to April.

2.1.3. In situations where the admission process completes in month other than May, the term shall start from the 1<sup>st</sup> day of the immediate next month. (e.g. if admission process completes on 15<sup>th</sup> May, the term shall start from 1<sup>st</sup> June).

The academic term schedule shall also follow according to the term start date.

**3. Selection:** selection of candidates eligible under Rule 1 for seats under rule 2 will be done category wise on the basis of merits as laid down herein further.

- 3.1. First Preference shall be given to candidates graduating from Saurashtra University.
- 3.2. Second Preference: Candidates graduating from any other university located in Gujarat State.
- 3.3. Third Preference: Candidate graduating from any other university located outside Gujarat State, in India.
- 3.4. The Candidate will be given a choice of subject according to his/her merit level.
- 3.5. Seats can be utilized in the same academic year only and vacancy in any one academic year cannot be utilized in subsequent academic year.
- 3.6. Candidates will be offered only higher choices in Re-counselling if it occurs.
4. Norms for Reservation category will be applicable as per Government of Gujarat.
  - 4.1. Five percent (5%) of available seats in each category (SC/ST/SEBC/EWS/OPEN) in Government and Grant-in Aid Institutes shall be reserved for persons with benchmark disabilities (PH candidates) in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016 as provided by respective council from time to time.
  - 4.2. For allocation of seats (SC/ST/SEBC/EWS/OPEN and PH), Subject-wise roster as per Government of Gujarat's rule will be followed, record of which (roster register) will be maintained by the admission committee.
5. **Application:** University conducting the admission procedure will issue notice inviting online applications for admission under these rules. Candidates are required to submit the prescribed forms duly completed along with all enclosures along with **Rs.5,000/- (Online mode)** within the prescribed time limit.
  - 5.1. The application form should be complete in all respects before submission, no alteration or addition will be permitted later.
  - 5.2. Every candidate will be issued a receipt when he/she submits his/her application form. This must be preserved for all future references and produced when asked for.
  - 5.3. If any candidate wishes to claim admission for more than one caste category he/she should submit details in a form along with application. However he/she should not pay another application fee.
  - 5.4. Counselling date/place shall be notified in the application form or the on the website, no separate notice or individual letters will be sent. The applicant should remain present on the day and time fixed for the same. Candidate is asked to visit university website for any notification related to admission process. Candidate must be present throughout the period of counselling until it is over.
  - 5.5. If any of the statements made in the application form or any information/document supplied by the candidate in connection with his application for admission is later on found to be false or incorrect or misleading or if it is found

that the candidate has concealed any information/fact in connection with his application, his admission shall be cancelled without any notice thereof, fees forfeited and he/she may be expelled and prosecuted.

5.6. As per the latest guidelines from Education department, Government of Gujarat, it is mandatory that the applicant has applied in Gujarat Common Admission Services (GCAS) portal.

5.6.1. All eligible candidates from GCAS may then proceed to the admission process as per the guidelines prescribed by the admission committee appointed by Saurashtra University.

**6. Entrance Exam :-**

6.1. There will be one paper of 2 hours duration for P.G. Physiotherapy course containing 100 multiple choice questions (MCQs). Entrance examination will be computer based for the P.G. Physiotherapy course 2024-25.

6.2. The questions will be single mark response objective type. Each answer with correct / most suitable / nearest response shall be awarded one mark. Zero mark will be given for the question not answered or incorrectly answered. More than one answer indicated against a question will be deemed as incorrect response and will be marked zero.

6.3. The curriculum for entrance exam is based on Bachelor of Physiotherapy subjects.

6.4. The examination shall be conducted in ENGLISH medium only.

6.5. There is no provision for rechecking / re-evaluation of answer sheets and no query in this regard will be entertained. For any query regarding MCQs and / or Answer key, decision of subject expert/s will be final and it will abide to all the Candidates.

6.6. deleted

6.7. The Examination will be conducted as per programme shown in notice / Saurashtra University Website.

6.8. Candidates are expected to take their seats 30 minutes before the commencement of the examination. Please note that the candidate will not be allowed to enter into the examination hall or the allotment counselling by personal appearance without valid identity card in original.

6.9. Candidate who comes after 15 minutes of the commencement of the examination shall not be permitted to appear in the examination.

6.10. No candidate shall be allowed to carry any textual material, printed or written bits of papers of any other material except the identity card (without envelop) inside the hall. If a candidate is found to be coping /conversing with other candidate / to have in his / her possessions paper, notes or books, or any other material, he /she shall be disqualified from taking examination and the next one or two such

examinations (as per provision of Saurashtra University rules) and necessary action to be taken as per Council rules and regulations.

6.11. The candidate shall maintain silence and attend to their papers only. Any disturbance in the examination hall shall be deemed as misbehavior and the candidate shall forfeit the right to continue to write in the examination. The decision of the centre supervisor shall be final and conclusive, Cellular phones, Papers, calculators or any other electronic device/s which can relay and /or receive verbal / nonverbal images /text etc. strictly prohibited in examination hall.

6.12. The Candidate should bring all original required documents mentioned in check list at the time of Entrance Exam for verification purpose.

**7. Determination of the merit order:-**

7.1. Merit list will be preparation shall be based on marks scored in Entrance Exam conducted by Saurashtra University.

7.1.1. deleted

7.2. Determination of inter-se-merit of candidates obtaining equal merit number in case of 2 or more candidates obtaining equal merit number, the inter-se-merit of such candidates shall be determined in order of preference as under.

7.2.1. BPT marks aggregate

7.2.2. Marks of 12th of PCB (Physics+Chemistry+Biology - theory + practical)

7.2.3. Age of the candidate.

7.2.4. Lottery Method

7.3. Canvassing directly or indirectly for the allotment of seats or adjustments thereafter would disqualify the candidate for admission on the basis of this merit influencing the staff by unfair means would lead to serious consequences for all concerned. The candidates or their relatives visiting university Office/officials for seeking change of the allotment would face disqualification, since such visits would be treated as trespassing.

**Notification:** Merit list will be notified as under

Merit List 1	Candidate graduating from Saurashtra University
Merit List 2	Candidate graduating from any other university located in Gujarat State
Merit List 3	Candidate graduating from any other university located outside Gujarat State in India.

7.4. These merit lists will be announced on the website.

7.5. A candidate having objection to the merit list may submit it in writing to admission committee within 2 days of publication of merit list. The admission committee shall duly consider the objection and decide the case; if candidate is not satisfied he/she may make a written appeal to the Vice Chancellor, whose decision shall be final.

- 7.6. The sequence of interview for selection and admission will be as per regulations.
- 7.7. All physiotherapy PG courses are full-time and the candidate shall not indulge in private practice or employment of any nature (part time or full time, paid or stipendiary or unpaid) during the course. If the candidate is employed he/she shall have to produce proof that he/she left the service or taken leave for full period of course before he/she is given admission order. No concession will be given regarding **joining period of 3 days**; his/her admission shall stand cancelled. If violation of this conditions is detected any time after the admission, his/her admission shall be cancelled without giving any notice and he/she will not be eligible to apply in future.
- 7.8. The selected and admitted candidate will have to **join within stipulated time of 3 days**. If he/she fails to do so, as if he/she leaves before completion of the course, he/ she will lose his/her admission (and registration) and will not be eligible to apply in future.
- 7.9. For granting of each term candidate shall have attended minimum 80 % of the total number of the days in each term.
- 7.10. If any postgraduate student is found absent for more than 30 days without permission of concerned authority, his/her admission or registration in PG course will be cancelled without any notice, thereof fees and deposits will be forfeited and he/her will not be eligible to apply in future.
8. All these admissions will be decided by "Admission Committee" constituted as per rule no 1.6 on behalf of the Saurashtra University.
9. The university reserves the right to introduce any new rule or regulations or to make changes in any of the existing rules or regulation at any time to deal with diverse problems arising out of infinite variety of situations.
10. **Regulation under Rule 7.6** sequence of interview for selection and admission
- 10.1. Before the candidate is offered choice of post, his/her original documents are compared with the attested copies which he/she had submitted with his/her application form. If all the originals are not available with him/her or if there is discrepancy in any of the documents, he/she becomes ineligible. His/her interview will not be held and next candidate will be called.
- 10.2. If all attested copies of his/her documents are found to be exact copies of the original, he/she will be offered the seat. If he/she chooses the seat, he/she is asked to pay the **token amount for the fees of Rs 25,000/- (Rupees Twenty five thousand)** by cash only to the representatives of the respective Institute. After the payment of token amount of Rs 25,000/- his/her admission order will be prepared. If the candidate cancels the admission in the respective college or colleges of the university after the token amount of Rs 25,000/- paid toward the fee, the admission

may be cancelled with where Rs.5000/- will be forfeited toward the cancellation charges and remaining amount will be refunded to the respective candidate.

- 10.3. Inability to pay requisite fees and deposit will render him/her ineligible and the next candidate will be called. However if he/she brings the fees and deposit when interviews are still going on he/she may be allotted new merit number next to candidate being interviewed(or just conducted). E.g. 39A and offered seat available at that time. All future procedures in respect of this candidate will be according to this new position in merit list.
- 10.4. A candidate who corrects the deficiency described in Rule 10.1 (he/she proceeds all originals and attested copies submitted by him with the application are found to be exact copies of the original) is dealt with similar to candidate described in rule 10.3
- 10.5. A candidate who is absent when called, but report late, is also dealt with similar to the candidate described in rule 10.3
- 10.6. Unless the interview of one candidate is over, the next candidate is not called. interview is considered over for the candidate if,
  - 10.6.1. He/She has chosen the subject/seat, paid fees, deposited, etc. and his/her admission order is ready.
  - 10.6.2. He/She has declined to take any of the seats offered.
  - 10.6.3. He/She is ineligible under Rule 10.1 or rule 10.2
- 10.7. First candidates belonging to merit list 1 followed by 2 followed by 3 (as per rule 7.3) will be called for the interview, one by one according to merit and offered subjects belonging to their reserved categories.
- 10.8. If he/she selects the subject
  - 10.8.1. He/she is allotted that subject
  - 10.8.2. His/her name is deleted from merit list 1
- 10.9. If he/she does not accept any of the subjects offered to his/her name is retained in merit list 1.
- 10.10. Conversion of reserved seats will be done based on Saurashtra University rules: when the merit list 1, 2, 3 are exhausted and seats reserved for SC, ST and SEBC & EWS are still vacant all these seats are converted based on Saurashtra University rules and new merit list 1.1, 2.1 and 3.1 will be prepared as per rule 7.3
- 10.11. Next, candidates belonging to merit list 1.1 will be called for interview one by one, according to the merit.
- 10.12. After merit list 1.1 is exhausted, candidates belonging to merit list 2.1, 3.1 are called after re-reservation as per provisions in Rule 4. They will be dealt with an exactly similar line as Saurashtra University candidates dealt, with Rules 10.8, 10.9 and 10.10. Next candidates belonging to merit list 2.1 are dealt with an exactly similar line to Rule 10.11.



- 10.13. Admission orders will be handed over to the candidates after selection of branches also copies of such orders are sent to Heads of institution where they are admitted. These orders are withheld for those who are employed till proof is produced to the effect that he/she has left service or taken requisite leave and have actually handed over charge (Rule 7.7)
- 10.14. Original mark sheets and other necessary original documents should be produced at the time of entrance exam and counselling process for verification.
- 10.15. For any seats that remain vacant after completion of admission process, in any institute, decision shall be taken by University.

## **11. METHOD OF TRAINING**

- 11.1. The training of post graduate of MPT degree shall be on a full time pattern with graded responsibilities in the management and treatment of patients entrusted to his/her care. Training should include involvement in laboratory, experimental work and research studies. The participation of students in all facets of educational process is essential. Every candidate should take part in seminars, group discussion; clinical rounds, case demonstration, clinics, journal review meetings and other continue education activities. Every candidate should be required to participate in the teaching and training program of under graduate students.
- 11.2. The person, who has availed leave with pay from the parent institution, will not be paid stipend.
- 11.3. deleted

## **12. MONITORING PROGRESS OF STUDIES (PRELIMINARY MONITORING)**

- 12.1. It is essential to monitor the learning progress of each candidate through continuous appraisal and regular assessment. It not only helps teachers to evaluate students, but also students to evaluate themselves. The monitoring shall be done by staff of the department based on the participation of the students in various teaching/learning activities. It may be structured and assessment be done by using checklists that assess various aspects.
- 12.2. **WORK DIARY**
- 12.2.1. Every candidate shall maintain work diary and record his/her participation in the training programs conducted by the department such as journal reviews, seminars etc.
- 12.2.2. Special mention may be made of the presentation by the candidate as well as details of the clinical or laboratory procedures, if any, conducted by the candidate. The work diary shall be scrutinized and certified by the head of the department and head of the institution in the university examination.
- 12.3. **PERIODIC TESTS**
- 12.3.1. The college may conduct 2 tests, one of them be an annual test at the end of the first year and the end of second year 3 months before the final year

examination. The tests may include written theory papers, practical, viva voce and clinical in the pattern of university examination. Record and marks obtained will be maintained by the head of the department and sent to the university, when called for by the authority.

### 13. ATTENDANCE

13.1. A candidate is required to attend a minimum of 80% of training and of the total classes conducted during each academic year of the MPT course. Provided further, leave of any kind shall not be counted as part of academic term without prejudice to minimum 80% of training period every year. Any student who fails to complete the course in this manner shall not be permitted to appear for the university examination.

### 14. TEACHING AND LEARNING EXPERIENCE

A	Journal review meetings	Minimum six in two years
B	Seminars	Minimum four in 2 years
C	Clinical presentation	Minimum 25 cases in 2 years
D	Special clinics	Minimum 20 in two years
E	Interdepartmental meetings	Minimum five in two years
F	Community work, camps/field visits	Minimum four in two years
G	Clinical rounds	Minimum 250 in two years
H	Dissertation works	Minimum 200 hours in two years
I	Participation in conferences/presentation of papers	Minimum two in two years
J	Teaching activities-UG training	10 hours per month
K	Learning activities: self learning, use of computers and library	Minimum 250 hours
L	Any other – specify (e.g.:CME)	Minimum 50 hours